The Financial Assistance program exists to assist a qualified student who could not otherwise afford a St. Stephen's and St. Agnes School education.

Procedure

1. **All applicants for financial assistance must complete an online financial assistance application at [mytads.com](http://mytads.com).** Financial assistance is not available for Early Saints or Junior Kindergarten.

2. The application for financial assistance should be completed online by **NOVEMBER 1** to allow sufficient time for processing.
   a. Applications filed after November 1 will not be considered for any increase in funding.
   b. Applications filed after January 1 will be waitlisted until after the admission season and will only be considered if funds remain.

3. If you are applying for financial assistance for more than one child, you need to fill out only **one TADS application per family**.

4. Failure to complete the application correctly may jeopardize the awarding of financial assistance. The applicant is asked to read the instructions very carefully. **Unusual circumstances must be explained in the comments section to be considered.**

5. **Required to complete the application for financial assistance:**
   a. Uploaded copy of your **2018 IRS Tax Form 1040**
   b. Uploaded copies of **your most recent pay stubs**
   c. Materials requested from TADS after application is submitted (eg: 2019 W2s, 2019 1040, etc.)

6. If parents are separated or divorced, the application must be completed by the custodial parent. The assets of both natural parents, if living, will be considered in evaluating need. Therefore, the School reserves the right to require an application from the non-custodial parent.

7. If a family wishes the Financial Assistance Committee to consider additional information which is not included on the application, it should be added to the comments section or submitted in a letter to the Financial Assistance Committee. Absent any information not made available at the time of initial application, financial assistance decisions are considered final and may not be appealed.

8. A family with more than one member in tuition charging colleges, universities or independent schools is expected to apply for financial assistance for each child.

9. It is necessary to apply for financial assistance every year as awards are made only when need is indicated and only when the current school account has been paid in full.

10. If a current family receiving no assistance wishes to apply, they must first complete two years of enrollment.

11. If there are no children younger than school age (age 5), nor other family members who require full time care, both parents are expected to contribute toward the cost of schooling to the extent that they are able.

*For further information contact:*
Financial Assistance Office | St. Stephen's and St. Agnes School | 400 Fontaine Street | Alexandria, VA 22302
fa@sssas.org | 703-212-2707 Financial Assistance Office